

GOVERNANCE POLICY

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ISSUING AUTHORITY	TRUST BOARD	ISSUE DATE:	08/08/02
		REFERENCE	C2.2

1 Purpose

The purpose of this policy is to ensure that the Museum's collections are fully protected from theft, loss, damage and deterioration, its building protected from damage and deterioration, and its staff and visitors protected from injury or accident.

2 Definitions

Physical security measures	alarms, surveillance equipment, locking hardware, access systems, lighting and signage.
Security procedures	observation, patrols, identification cards, access restrictions, security clearances and training.
Taonga	object, item or thing associated with Maori ancestors and their land, which has been passed down through the generations.
Wahi tapu	shrines, ancestral places set apart; place of significance recognised by the Museum to carry Maori spiritual restrictions (association with death) in particular war shrines and urupa.

3 Policy

3.1 Physical Security

The Museum shall employ physical security measures to protect its collection, heritage building, visitors and staff.

3.2 Security Procedures

The Museum shall employ security procedures to protect its collection, heritage building, visitors and staff.

3.3 Emergencies, Evacuations and Disasters

The Museum shall maintain plans that enable timely and effective reaction to emergencies, evacuations and disasters.

3.4 Maori considerations

To ensure Maori values associated with security of the Museum's wahi tapu, taonga, nga tangata kainga (staff) and nga tangata manuhiri (visitors) are upheld, all staff associated with Museum security will uphold, to the best of their ability, the associated Maori dimensions and values.

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The Board will seek advice from the Taumata-a-Iwi before confirming any significant new Museum security proposal involving any wahi tapu, taonga or Maori participation.