

# GOVERNANCE POLICY

SUBJECT	Charging for Services		PAGE:	<b>1 of 1</b>	
ISSUING AUTHORITY	TRUST BOARD	ISSUE DATE:	1/12/01	REFERENCE	V1.4

## 1. Purpose

To be drafted

## 2. Definitions

Nil

## 3. Policy

- 3.1 Charges will be implemented for the provision of information when significant staff time and/or external cost is required in answering the request. No charge will be made for the first half hour of staff time or for the first 20 pages of photocopying. The Director will have authority to modify or waive charges when the information requested is likely to be beneficial to the Museum or of widespread public value