

The 155th Annual General Meeting of the Auckland Museum Institute

Tuesday 14th November 2023, commencing at 5:30pm

Venue: Auditorium, Tāmaki Paenga Hira Auckland War Memorial Museum

Entry: via Te Ao Mārama South Atrium

AGM AGENDA

- 1. Welcome and Apologies
- 2. Opening address Roger Lins, President Auckland Museum Institute
- 3. Museum korero Auckland Museum Chief Executive and Trust Board
- 4. Confirmation of Minutes of the 154th Annual General Meeting
- 5. Matters Arising
- 6. President's Report (to be taken as read) President
- 7. Presentation of the YE 30 June 2023 Financial Performance Statements (to be taken as read) Alison Preston, Treasurer
- 8. Proposed Rule changes
- 9. Accept Section Reports
 - Costume & Textile Association of New Zealand
 - Conchology Section
- 10. Council Members 2023 2024
- 11. General Business
- 12. Close of formal proceedings
- 13. Presentation: Grace Lai, Curator Applied Arts & Design

You can view these papers online

RSVP / Apologies: To ensure that we have a quorum for our AGM, please **register your RSVP / Apology for this event by end of business day Friday 10 November** using the <u>AGM Registration form</u>.

For queries, please email: <u>institute@aucklandmuseum.com</u> or leave a message on 09 306 7923.

It is anticipated the evening will finish around 7:30pm.



MINUTES OF THE 154th ANNUAL GENERAL MEETING

of the AUCKLAND MUSEUM INSTITUTE

Tuesday 15th November 2022, 6pm

Tāmaki Paenga Hira Auckland War Memorial Museum Auditorium

PRESENT: The Auckland Museum President and 41 Members and guests as tabled.

1. <u>Welcome and apologies</u>

Meeting commenced at 6pm.

Dr Roger Lins, President Auckland Museum Institute, warmly welcomed members, friends, Museum staff and stakeholders to the 154th Annual General Meeting of the Auckland Museum Institute.

2. **Opening address**

Roger cordially welcomed members and outlined the agenda and proposed to pass quickly to the Museum korero, bearing in mind the need to provide sufficient time for discussion on later agenda items.

3. Museum kõrero

Roger introduced Dr David Gaimster, Chief Executive of Auckland Museum. David shared his perspectives and an overview of the Museum's annual report and further detail on some of the exhibition and research programme highlights from throughout the past year and into the next. With the COVID-19 recovery well underway, the Museum was in high spirits with a number of exciting moves in planning as part of the Museum's new five-year strategy.

David briefly outlined plans to provide a space for Members within the Museum – a longstanding challenge given ongoing space constraints and the need to provide a space that is appropriately accessible.

David introduced Prof Richard Bedford from the Auckland Museum Trust Board who outlined that there were no changes made to the Trust Board in the previous 12 months. The Board, the Chief Executive and the appointing bodies (AMI and Auckland Council) agreed that the Board had the necessary skills and commitments in place to justify maintaining continuity. Continuity is seen as essential given the unique challenges that COVID-19 created and the impact on delivery of the Museum's plans. With the recent local body elections, the Museumwill go into funding discussions with a Trust Board who are well prepared.

Question (Bill Rayner): What is the Museum doing to maintain its relevance with the Auckland and broader Pacific communities?

Dr Gaimster outlined how the Tāmaki Herenga gallery was specifically designed to show

dynamic content that would help to address this perceived lack of connection. Planned investment in the Pacific Masterpieces gallery will build on this modular delivery approach. Other opportunities in the planning include: the stories of the Museum building (approaching a significant anniversary) and the New Zealand Wars.

Marilyn Kohlhase, a Council member and inaugural chair of the Pacific Advisory Board also pointed to work to better connect with Pacific Island friends and fellows of the Museum and the Institute.

Question (Hugh Grenfell): Legislation [the AWMM Act 1996] includes a funding calculation that allows for a higher levy. Are we using the Act as leverage?

Prof Bedford explained that the Act does provide some leverage, but in practice the level of funding which Auckland Council (and the Auckland public) will perceive as reasonable is always considerably lower than the theoretical maximum funding level defined in the Act.

4. <u>Confirmation of Minutes of the 153rd Annual General Meeting</u>

There was discussion about publication of donor details, on-going challenges with the on-line donation system and recording the names of people who ask questions in the minutes of the meeting. There was broad support for reverting to the past practice of identifying members who ask questions and Roger agreed that names would be recorded in the minutes for the current meeting.

Motion that the minutes of the 153rd AGM 2021 be accepted as a true and correct record.

Roger Lins / Marguerite Durling

Motion carried

5. Matters arising

There were no matters arising.

6. President's Report

Dr Lins asked that the President's Annual Report be taken as read, but highlighted some of the points that are relevant for other agenda items, including:

- Promising trends in membership growth, with the new Individual category (introduced as part of the new Membership framework) rising sharply toward the end of the reporting year in conjunction with the opening of the Ancient Greeks exhibition. There were just over 200 members in this category at the end of June, and steady growth has continued in the monthsfollowing.
- Evidence that members are taking advantage of the benefits afforded by the new membership framework, not least through making up 30% of total audience numbers inMuseum lectures and events.
- The Institute's work to support research and scholarship at the Museum, not leastthrough the AMI Postgraduate Scholarship programme.

Roger thanked departing Councillors Rosemary Barraclough and Scott Pilkington for their many years of service to the Institute and the Museum; then invited questions from the floor. There were no questions.

7. <u>Proposal to change membership subscription rates</u>

Roger outlined the proposal to increase subscription rates in line with corresponding increases in Museum Membership subscription rates; David Gaimster provided a summary of the cost pressures motivating the Museum to increase its rates.

Question (Hugh Grenfell): Has the Council developed any strategy to expand membership beyond the predominantly older demographic audience?

Dr Lins responded that as a learned society it was difficult to appeal more broadly. This was an issue that the Institute will continue to explore over the next year.

Question (Jennifer Lamm): Concern was raised about increasing the cost of membership, when the rules governing the Museum and the Institute are focussed on growing the membership. How can we appeal to more users when the price is too high for youth, relative to other Museums in Aotearoa?

Dr Lins responded to this and a number of variations of this question [impact of price increases on access and breadth of appeal of Institute membership] and emphasising that new memberships are growing and that those new members are valuing the offering. The Council considers that broadening its appeal is important and will continue to look for opportunities to strengthen and broaden the membership, within AMI's limited resource base.

Roger advised that there were three proxy votes in favour of the proposed change; no proxy votes against the change had been received. Members voted by a show of hands, the motion passing by a large majority.

Motion that the membership subscription rates be increased as proposed

Roger Lins/ Alison Preston

Motion carried 35 to 4 votes (including 3 proxy votes in favour)

8. <u>Proposed Rule changes</u>

Roger introduced the proposed Rule changes, which were intended to bring the Rules into alignment with the categories of Membership to be offered after October 2023 – once the 3-year transition phase following the launch of the new Membership framework had ended.

Roger began discussion on the proposed changes by noting a timing issue which Member Jennifer Lamm had raised prior to the meeting: after October 2023 no new subscriptions will be offered in several older Membership categories, but there will still be Members holding current subscriptions in those categories, for the duration of those remaining subscriptions. Deleting the Rules relating to these categories would leave some Members without formal recognition within the Rules.

Rather than table an amendment, Roger instead proposed that the changes be introduced at a future AGM, the three-year transition period not being due to end until late 2023.

Question (Hugh Grenfell): Can the rule changes be documented as tracked changes for the record?

Roger agreed that the new Council will consider this when it revisits the Rule changes.

9. Presentation of the YE June 2022 Financial Performance Statements

Treasurer Alison Preston presented the financial performance statements. Alison's report included the following highlights:

- Continued membership growth
- Lower costs due to COVID-19 impacts (and only running digital events)
- The unrealised ("on-paper") loss in value of investments with Milford Asset Management as at the end of the financial year, noting that these losses had been fully recovered in the first few months of the Jul 2022 Jun 2023 year.

Alison passed on her thanks to the Museum staff and the financial reviewer Dr Bruce Bryant.

Dr Lins asked if there were any questions on the financial statements:

Question (Jim Frater): After explaining the difficulty of tracking the funds, it was asked whether we can develop a naming/reporting convention for them?

Alison explained that there are requirements for the naming of funds and for those that we can switch it is important that there is a clear document trail before any changes are made.

Motion that the Financial Statements be accepted as a fair reflection of the Institute's operations for 2021/2022

Alison Preston / Rae Nield

Motion carried

10. Section Reports

Section reports for the Costume and Textile Association of New Zealand and the Conchology Club Section

It was highlighted that there was a spelling mistake which has been corrected in the minutes.

Motion that the Costume and Textile Report and Conchology report be received.

Scott Pilkington / Marguerite Durling

Motion carried

Agenda change proposed to hear Agenda Item 13 **Presentation from Tom Trnski & Yumiko Baba, The Global Biodiversity Facility**, including an overview of the fieldwork that has been supported by the Archey Fund.

11. AMI Council 2022-2023

Six nominations were received for eight available positions on the AMI Council; therefore no election was required. The Institute Council for 2022/2023 is:

- Marguerite Durling
- Marilyn Kohlhase
- Philip Lascelles
- Angela Lassig
- Dr Roger Lins
- Rae Nield
- Daniel Pouwels
- Alison Preston
- Moth Sutherland-Tupp

12. General Business

No general business.

The meeting was closed at about 8:15pm

Attendees

Lois Ahlquist	Kerry Heath	Daniel Pouwels
Rosemary Barraclough	Philip Heath	Alison Preston
Richard Bedford	Margaret Horsburgh	Cris Print
Trevor Brooker	Gloria Jenkins	Bill Rayner
Eileen Cockerell	Guy King	Angela Vokes
Gillian Coop	Marilyn Kohlhase	Rodney Walshe
Harold Coop	Jennifer Lamm	Robin Whitworth
Chris Denton	Phil Lascelles	
John Denton	Angela Lassig	
Marguerite Durling	Roger Lins	
Margaret Ellingham	John McIntyre	
Janet Frater	Judith McMorland	
Jim Frater	Judith Murphy	
Hugh Grenfell	Rae Nield	
Jennifer Hayman	Scott Pilkington	

Apologies

Elspeth Abdine	Anne Grace	Su Peace
Caleb Bickner	Gail Griffin	Juliet Robieson
Rena Bowling	David Gunson	Judy Robinson
Anne Brady	Jennifer Hand	Luitgard Schwendenmann
Noreen Brandon	Peter Hays	Warren Scott
Helen Bull	Elizabeth Hedgley	Robert Simmonds
Angela Caughey	Chantal Knowles	Kim Smith
Terence Clarke	Stella McDonald	Alan Stamp
Janet Crawford	Elspeth McIntyre	Rosie Stewart
Raewyn Dalziel	Margaret McKibbin	Moira White
Sabine Doolin	Cyril & Jan Moore	Trevor Wilson
Dagmar Dyck	Richard Moyle	
George Ferguson	Barbara Parris	

Invited guests

Christiane Pracht, Auckland Museum

David Gaimster, Auckland Museum

Joseph Main, Auckland Museum

Richard Bedford, Auckland Museum Trust Board

6. President's Report – Year ended 30 June 2023

The 2022/23 reporting year began with the Museum's Ancient Greeks: Athletes, Warriors and Heroes exhibition in full swing, and marking a – dare we say final? – return to normal operations following several years of COVID-19 disruption. I hope this will be the last President's Report in which I'm obliged to dwell upon the impacts of the pandemic for all of us, and especially for the Museum, which still faces a long road to financial recovery, exacerbated now by the difficult economic climate.

Ongoing financial pressures notwithstanding, the Museum enjoyed very high visitation through the year, helped by a consistently excellent programme of exhibitions and associated lectures and events. AMI members have continued to engage strongly in these offerings, taking advantage of the benefits extended to them through the new membership framework.

During the year the Institute was also able to return to holding public lectures at the Museum, and we were pleased to host the Hochstetter, the Lucy Cranwell and the Royal Society Rutherford lectures during the year. The Rutherford lecture in particular represents a welcome return to the Museum for the Royal Society Te Apārangi, and we look forward to working with the Society as their programme strengthens in 2024.

The Society also supports regular meetings of representatives of the Branches, and the Institute as the Auckland Branch of the Society is part of these forums. The Branches have much in common – but several of these features are challenges which many Branches are struggling against. Declining membership, lack of participation on councils or organising committees, increasing venue costs and reduced audiences for public events are trends which almost all the Branches are finding difficult to manage. Some of these trends affect the Institute; many of them seem to reflect underlying changes in audience appetites and are therefore extremely difficult to overcome.

In this context we were delighted to note consistent growth in AMI membership through the year, and it is important to acknowledge that the majority of AMI recruitment now occurs through front-of-house sales by Museum staff who are actively promoting AMI membership as an option alongside Museum membership. Overall membership numbers are also a function of renewal rates, of course, and we were pleased to see renewal rates of higher than 50% throughout the year.

Thus, as I noted last year, we can have some confidence that new members are choosing the AMI membership option; and we can see our members remain highly engaged, making use of the Museum member benefits available to them through the new membership framework.

In the last month of the financial year we have seen a flattening off in membership numbers, and the challenge for the AMI Council is to ensure that the AMI membership offer continues to strengthen. Nevertheless, we ended the reporting year with over 400 "new" individual Members and an overall growth of 163 memberships across all categories.

The growth in membership through the year resulted in a strong year financially, with AMI finishing the year with a modest operating deficit of just over \$5,000, roughly \$8,000 ahead of budget.

In accordance with the agreement reached via Special General Meeting in September 2020, the three-year transition period following the launch of the new membership framework – during which time members who joined prior to October 2020 could renew with their existing membership categories and subscription rates – ended in October 2023, and a number of existing membership categories will no longer be offered with effect from 1 December 2023. Several Rules amendments were proposed at the 2022 AGM to align the Rules with these changes; following discussion at that Meeting the proposed changes have been adjusted and are presented again in this year's AGM. As ever, Life Membership is not affected by these changes.

* * *

The most formal expression of the Institute's relationship with the Museum is our statutory duty to appoint four of the ten Museum Trust Board members, the other members being appointed by Auckland Council (five members) and the Taumata-a-Iwi (one member). In 2023 we were delighted to reappoint AMI appointees Paul Spoonley and Melani Anae, both of whom contribute very strongly to the Trust Board's work.

Our partnership with the Museum in support of research and scholarship continues to flourish, with several small grants awarded to Museum projects from our Archey and Cheeseman Funds. Our involvement and support for research and scholarship at the Museum is fundamental to our mission and our statutory duty to support the Museum and to promote knowledge-sharing; we remain extremely grateful for the generosity of our members whose donations make this possible. Following a pause during the pandemic, we will return to actively publicising our Special Purpose Funds and the option to make a financial contribution, in collaboration with the Museum's Development team.

The financial year ended as it had begun – with an outstanding international exhibition underway at the Museum. *Egypt: In the Time of Pharaohs* is a truly exceptional exhibition and provided a final flourish to David Gaimster's tenure as Chief Executive of the Museum. Under David's leadership the partnership between the Institute and the Museum has flourished, and the Museum's research profile, public programme and physical spaces have advanced strongly. Along with many others, the AMI Council farewelled David with heartfelt thanks for his vision and consistent support, and with all best wishes for his new role at the South Australian Museum in Adelaide. Subsequently we were delighted to welcome the incoming Chief Executive, David Reeves. David is well known to us and has been a friend of the Institute for many years, and we look forward to working with him.

On behalf of Council, my thanks to our key staff contacts at the Museum, in particular Christiane Pracht (Membership Manager), Jane Sheetz (Head of Development) and Joseph Main (Membership Coordinator). We have again enjoyed a strong and effective relationship between the Council and the Museum Trust Board, and I remain especially grateful to Prof Richard Bedford (Chair of the Museum Trust Board) for his consistent support and encouragement.

I would like to thank the members of the Institute Council for their hard work through the year, recognising that as volunteers it is often difficult for Council members to manage the demands of Council work alongside their other commitments. This year we have seen Angela Lassig, Moth Sutherland-Tupp and Phil Lascelles being obliged to step back from their positions on Council due to conflicting work obligations (Angela, Moth) or relocation to another region (Phil). Special thanks to Marguerite Durling, a long-serving member of

the AMI Council and Museum Guide, who retires from the Council at this year's AGM. Marguerite's extraordinary work over many years in support of the Museum and Institute was recognised through the award of Associate Emerita of the Auckland War Memorial Museum in mid-2022, and it is my great pleasure to embarrass her one last time by referring to this richly deserved honour.

Lastly, my thanks once more to all AMI members for their ongoing support and their passion for the Institute and for the Museum.

Roger Lins President

7. YE June 2023 Financial Statements

Auckland Museum Institute Entity Information

Reporting Entity

Auckland Museum Institute (AMI) is incorporated as a charity under the Incorporated Societies Act 1908 and is registered under the Charities Act 2008. AMI has charitable status and is exempt from income tax under the Income Tax Act 2004.

AMI is a reporting entity for the purposes of the Financial Reporting Act 1993. These financial statements which comprise the Performance Report, have been prepared in accordance with the Financial Reporting Act 1993.

Charities Services #CC27966IRD #77912851Postal Address: Private Bag 92018, Victoria St West, Auckland 1142Street Address: Auckland Museum, Domain Drive, Parnell, Auckland 1052Email institute@aucklandmuseum.comWeb https://www.aucklandmuseum.com/your-museum/membership/membership-types/ami

Description of Entity's Outcomes

In partnership with Auckland Museum and others, Auckland Museum Institute provides opportunities to inspire and connect people and share knowledge, relevant to today and beyond.

Councillors

Dr Roger Lins, President Marilyn Kohlhase, Vice President Marguerite Durling, Councillor Philip Lascelles, Councillor Angela Lassig, Councillor until 3 March 2023 Rae Nield, Councillor Daniel Pouwels, Councillor Alison Preston, Councillor Moth Sutherland-Tupp, Councillor

Scott Pilkington, Advisor

Auckland Museum Institute Statement of Financial Performance For the Twelve Months to 30 June 2023

	2023 \$	2022 \$
GENERAL REVENUE & EXPENDITURE		
REVENUES Subscriptions		
Individual	15,705	10,096
Joint	6,006	6,686
Family	938	1,472
RSTA Fellows	3,157	3,156
Corporate	129	120
Total Subscriptions	25,935	21,530
Public Programmes		
Public Programmes Ticket Income	0	0
Public Programmes Donations	407	1,420
Subtotal	407	1,420
Less: Cost of Public Programmes	(24)	0
Total Public Programmes	383	1,420
Other Income		
Transfer from Special Purposes Fund	5,753	10,924
Total Other Income	5,753	10,924
Total Revenue	32,071	33,874
EXPENSES		
Bank & Credit Card Charges	742	665
Webhosting Charges	645	844
Membership Expenses	0	90
Meeting Expenses	187	0
Print Communications	0	0
Consultancy Fees	0	0
Gifts	497	0
Stationery & Computer Supplies	0	2,255
Museum Service Fee	30,000	30,000
Travel - Local Depreciation	0 0	0 20
Total Expenses	32,071	33,874
1 0tai Experioco	32,071	33,074
General Operating Surplus/ (Deficit)	0	0

SPECIAL PURPOSE REVENUE & EXPENDITURE

REVENUES		
Transfer of Auckland Museum Foundation Fund	0	0
Donations to Cheeseman Collections Fund	640	770
Donations to Institute & Education Fund	645	915
Donations to Archey Visiting Scholar Fund	450	200
Interest on Funds Invested	3,554	4,331
Investment Gain/(Loss)	21,805	(12,218)
Contribution from pre-1996 Life members' Fund	0	13,750
Total Revenues	27,094	7,748
EXPENSES		
Cheeseman Collections Fund expenditure	0	0
Institute & Education Fund expenditure	1,307	0
Institute & Education Fund transfer to Operations	5,753	10,924
Archey Visiting Scholar Fund expenditure	20,230	0
Foundation Fund expenditure	20,000	0
Total Expenses	47,290	10,924
Special Purpose Surplus/ (Deficit)	(20,196)	(3,176)

Auckland Museum Institute Statement of Financial Position At 30 June 2023

	2023 \$	2022 \$
ASSETS		
Main Bank Accounts	4,125	16,124
Call Account	17,127	22,845
Term Deposits	62,597	100,247
Investments Subtotal Bank Accounts and Cash	475,587 559,436	453,782 592,998
Subiolal Bank Accounts and Cash	559,450	592,990
Sundry Debtors	8,057	1,775
Prepayments	50	45
Subtotal Current Assets	567,543	594,818
Fixed assets	0	0
Total Assets	567,543	594,818
LIABILITIES		
GST	(3,724)	(223)
Sundry Creditors	497	2,400
Institute Membership Paid in Advance	12,695	14,370
Total Liabilities	9,468	16,547
TOTAL NET ASSETS	558,075	578,271
EQUITY MADE UP OF		
Retained Income - General	20,538	3,518
Surplus/(deficit) for the year		
General	0	0
Special Purpose	(20,196)	(3,176)
Total Surplus/(deficit) for the year	(20,196)	(3,176)
Special Burness Potained Income		
Special Purpose Retained Income - Cheeseman Collections Fund	16,917	15 100
- Institute & Education Fund	123,567	15,498 126,326
- Archey Visiting Scholar Fund	32,813	50,208
- Auckland Museum Foundation Fund	384,436	385,897
Retained Income - Special Purposes	557,733	577,929
	,	- ,
TOTAL EQUITY	558,075	578,271

Auckland Museum Institute Statement of Cash Flows Twelve Months to 30 June 2023

	2023	2022
	\$	\$
Cash Flows from Operating Activities		
Cash was received from:		
Donations and fundraising	2,142	3,305
Subscriptions from members	20,654	19,424
Receipts from providing goods or services	0	0
Interest earned	3,554	4,331
Transfer of funds from Auckland Museum Foundation	0	0
Contribution from pre-1996 Life members' Fund	0	13,750
	26,350	40,810
Cash was applied to:		
Payments to suppliers	37,454	32,320
Grants paid	44,263	0
	81,717	32,320
Net Cash Flows from Operating Activities	(55,367)	8,490
Cash flows from Investing and Financing Activities		
Cash was received from:	_	
Capital contributed from owners or members	0	0
Cash was applied to:		
Payments to acquire equipment	0	0
Investments	0	(466,000)
Net Cash Flows from Investing and Financing Activities	0	(466,000)
Net Increase / (Decrease) in Cash and Bank Balances	(55,367)	(457,510)
	<u></u>	<u></u>
Opening Cash and Bank Balances	139,216	596,726
Closing Cash and Bank Balances	83,849	139,216
	(55,367)	(457,510)
This is represented by:		
Bank Accounts and Cash	83,849	139,216

Auckland Museum Institute Statement of Service Performance Twelve Months to 30 June 2023

	2023	2022
Numbers of Meetings/Events provided:		
Lectures	3	2
Cafés Scientifique	6	7
Field Trips	0	0
Conversazioni	2	1
Members' Highlights Tours	8	1
Members' Previews of New Galleries and Exhibitions	2	4
Museum Public Programme and Invited Events	41	1
Grants made:		
Total Funds Granted	\$41,537	\$0
Number of Grants made	5	0

Auckland Museum Institute Statement of Accounting Policies and Notes For the year ended 30th June 2023

Measurement Base

The accounting principles recognised as appropriate for the measurement and reporting of earnings and financial position on an historical cost basis are followed by AMI.

Specific Accounting Policies

The following specific accounting policies which materially affect the measurement of financial performance and financial position have been applied:

(a) Differential Reporting Exemptions

AMI qualifies for differential reporting exemption as it is not publicly accountable and the operation is not considered large when applying the test contained within the framework for Differential Reporting.

(b) Goods and Services Tax

AMI is registered for Goods and Services Tax. The amounts shown are exclusive of GST.

(c) AMI continues as a going concern and assets have a future economic value of at least the dollar-amount shown in the Financial Report.

(d) The financial measurement base used is that of historical cost.

(e) In general, accrual accounting has been used to match expenses with revenues.

(f) Current Assets are shown at their expected realisable value.

(g) There were no changes to Accounting Policies during the year. All subscriptions for membership of AMI are accrued over the period to which they relate.

Notes to the Accounts

1. Mutual Support: AMI has a Memorandum of Understanding with the Auckland Museum Trust Board which sets out areas of mutual interest and joint activity. AMI also has a Service Level Agreement with Auckland Museum which outlines the support each party provides to each other, including the servicing of AMI membership. Assistance is provided by the Museum to AMI through an agreed level of access to Museum events, spaces for AMI activities and meetings, as well as through website and information technology, accounting, marketing, photocopying and other forms of operational support. In turn, AMI provides the Museum with promotion of the Museum and its events, support for Museum research and scholarly activities and other forms of general advocacy and support. The financial aspects of this mutual support are not separately quantified in these Accounts but include annual Museum Service Fee and through inclusion of Subscription income net of amount deducted for access to Museum benefits.

2. Fixed Assets: AMI's fixed assets are fully depreciated.

3. Investment

During the year to 30 June 2022, AMI Council agreed to invest \$466,000 in Milford Asset Management's Diversified Income Fund. This investment took place on 17 May 2022. Changes in the value of this investment are reported in Special Purpose Funds' revenue and expenses.

- 4. Contingent Liabilities: AMI has no contingent liabilities as at 30 June 2023 or since that date (2022 \$nil).
- 5. Capital Commitments: AMI has no contractual commitments to capital expenditure (2022 \$nil).
- 6. Significant Grants and Donations with Conditions that have not been recorded as a Liability There have been no Grants or Donations with Conditions that have not been recorded as a Liability.
- 7. Nature and Amount of Borrowing: There are no assets used as security for loans or borrowings.
- 8. Assets held on behalf of others: There are no assets held by AMI for third parties.
- 9. Related Party Transactions

There were no related party transactions other than those associated with Auckland War Memorial Museum. See note above on Mutual Support.

- 10. Movements in Special Funds (see next sheet)
- 11. Events after Balance Date

There have been no events that have occurred after balance date that would have a material impact on performance (2022 \$nil)

12. Going Concern Consideration

The Institute has the financial resources available for it to continue into the foreseeable future.

13. Other

All figures have been rounded to the nearest dollar.

14. Audit/Review

As in previous years, AMI's accounts have been prepared by Auckland Museum's qualified accounting staff on behalf of AMI. See below for a Review of the Performance Report for the year ended 30 June 2023, that has been undertaken by independent Chartered Accountant Dr Bruce Bryant.

10. Movements in Special Purposes Funds

Balance 1 July 2022	Cheeseman Collections Fund \$ 15,498	Institute & Education Fund \$ 126,326	Archey Fund \$ 50,208	Auckland Museum Foundation Fund \$ 385,897	Total Special Purposes Funds \$ 577,929
Donations received	640	645	450		1,735
Interest earned	36	3,518			3,554
Investment Gain/(Loss)	743	138	2,385	18,539	21,805
Grants made**	0	(1,307)	(20,230)	(20,000)	(41,537)
Transfer from Pre-1996 Life Members' Fund held by Auckland Museum					0
Transfer to General Funds		(5,753)			(5,753)
Balance 30 June 2023	16,917	123,567	32,813	384,436	557,733
Movements in Special Funds	1,419	(2,759)	(17,395)	(1,461)	(20,196)

Some Special Purposes Funds have specific usage requirements for their funds:

The Cheeseman Collections Fund supports the purchase, upkeep and use of the Museum's collections.

The Institute & Education Fund supports AMI operations and activities.

The Archey Fund supports initiatives which enhance the reputation of Auckland Museum, increase the experience and skills of Museum staff, strengthens collaborations and increases research on collections.

Auckland Museum Foundation Fund supports, advances and assists Auckland Museum and the Auckland Museum Trust Board in carrying out their objectives.

Auckland Museum Foundation Fund, established in October 2020 with funds derived from the preceding Auckland Museum Foundation, supports, advances and assists Auckland Museum and the Auckland Museum Trust Board in carrying out their objectives.

Interest received on Special Purpose Funds accumulates until disbursed under the terms of those funds. Donations to and interest received by the Institute & Education Fund are available for use by the Institute.

Auckland War Memorial Museum holds the pre-1996 Life Members' Fund which was created with funds arising from Life Memberships created before 1996. These funds are available to the Institute on request. At 1 July 2023, the outstanding balance of the Pre-1996 Life members' Fund was \$20,851.

The following grants were made during the year to 30 June 2023: \$20,000 from Auckland Museum Foundation Fund for post-graduate scholarships \$6,359 from Archey Fund for South Pacific Collection Management \$6,000 from Archey Fund for New Caledonia Storm Petrel Study \$7,871 from Archey Fund for Munich Jewellery Week travel \$1,308 from Institute & Education Fund towards Museum Volunteers' Christmas Function

Review Report on the Financial Performance Statements

I have reviewed the accompanying Financial Performance Statements of Auckland Museum Institute on pages 11 to 16 for the year ended 30 June 2023, that includes entity information, the statement of financial performance, statement of financial position, statement of changes in equity, statement of cash flows, statement of service performance, statement of accounting policies, and notes to the Financial Performance Statements.

Councilors Responsibilities for the Financial Performance Statements

The Councilors are responsible on behalf of the entity for the presentation and fair representation of the Financial Performance Statements in accordance with the International Standard on Assurance Engagements (New Zealand) ISAE (NZ) 3000 (Revised), and for such internal control as the Councilors determine is necessary to enable the preparation of the Financial Performance Statements that are free from material misstatement, whether due to error or fraud.

Assurance Practitioner's Responsibility

My responsibility is to express a conclusion on the Financial Performance Statements. I conducted my review in accordance with the International Standard on Review Engagements (New Zealand) ISRS (NZ) 2400, *Review of Historical Financial Statements Performance by an Assurance Practitioner who is not Auditor of the Entity*. ISRE (NZ) 2400 requires me to conclude whether anything has come to my attention that causes me to believe that the Financial Performance Statements, taken as a whole, are not prepared in all material respects in accordance with the applicable financial reporting framework. This Standard also required me to comply with the relevant ethical requirements.

A review of the Financial Performance statements for the year ended 30 June 2022, in accordance with ISRE (NZ) 2400 is a limited assurance engagement. The assurance practitioner preforms procedures, primarily consisting of making enquires of management and others within the entity, as appropriate, and applying analytical procedures, and evaluate the evidence obtained.

The procedures performed in a review are substantially less than those performed in an audit conducted in accordance with International Standards on Auditing (New Zealand). Accordingly, I do not express an audit opinion on these Financial Performance Statements for the year ended 30 June 2023.

Other than my capacity as assurance practitioner, I have no relationship with, or interests in Auckland Museum Institute.

Conclusion

Based on the review, nothing came to my attention to cause me to believe that the Financial Performance Statements does not present fairly, in all material respects, the financial position of Auckland Museum Institute, as at 30 June 2023, and of the financial performance and cash flows for the year then ended, in accordance with New Zealand equivalents to International Financial Reporting Standards Reduced Disclosure Regime.

Signed

Dr Bruce Bryant Chartered Accountant Auckland Date: 20 October 2023

Membership Movement Statistics

	At 30 June 2023	At 30 June 2022	At 30 June 2021	Movement
Individual	166	205	246	(39)
New \$75 Individual	435	201	122	234
Joint	82	103	124	(21)
Family	10	17	26	(7)
RSNZ Fellows	122	124	123	(2)
Corporate	1	1	1	0
	816	651	642	165
Kaitautoko	5	5	6	0
Kaitautoko Joint	8	8	8	0
Life Members	269	271	275	(2)
Total	1,098	935	931	163

Note: Kaitautoko memberships are associated with a patron group within the Circle who came over to the AMI when the Circle was dissolved several years ago.

Auckland Museum Institute Donors to AMI Special Purpose Funds Archey Visiting Scholar, Cheeseman and Institute and Education Funds For the Twelve Months to 30 June 2023

Sanya Baker	Peter Marks and Ruth Hill
Kerryn Beck	Wilfred Marley
Shirley Blackie	John May
Neil Buan	Bruce Middleton
Eileen Cockerell	Lorraine O'Rourke
Rod and Elaine Ellis-Pegler	Rachel Pattermore
Gwenyth Evans	Chris Patterson and Marijke Batenburg
Graeme Fenton	Su Peace
James and Janet Frater	Sophia Reay
Antony Furlong and Christine Morgan	Powhiri Rika-Heke
Tony Goodwin	Trien Steverlynck
Alan Hayward	Victoria Tattersfield
Shelley and Wolfgang Heiss Dunlop	Wendy Tetley
Liz and Richard Hoskin	Janmarie Thompson
Geoffrey Lamb	Sara Travers-Bishop
Several Anonymous Donors	

Note: Donors listed are those who have given their permission for their donation to be made public.

8. Proposed Rule Changes

Changes to the Rules of the Auckland Museum Institute may be proposed at Annual or Special General Meetings.

For reference, the current version of the Rules is available at: <u>https://www.aucklandmuseum.com/your-museum/membership/membership-types/ami/about-ami/key-resources</u>

Background:

At a Special General Meeting held in September 2020, members voted 71 to 11 in favour of aligning the Institute's membership programme with the Museum's new membership framework which was to be launched in October 2020.

Under the new framework, Institute membership categories are simplified – to a single individual membership category offered at \$75 per year. This "new" membership category provides all the benefits of Museum membership as well as additional benefits associated with the Institute.

During the three-year transition period following launch of the new framework, existing membership categories and pricing were retained for members who joined the Institute prior to October 2020 –but these existing members still received the benefits associated with Museum membership provided they gave their permission ("opted in") to the new framework.

The three-year transition period has now ended, and several existing membership categories will no longer be offered. The changes to membership categories are summarised in the table below and will take effect from **1 December 2023**. Overall, the change will see Group, Joint and Family categories removed. Individual membership will be the main membership category offered, along with Life membership (a category restricted to existing Life Members) and RSTA Fellows (a category restricted to Fellows of the Royal Society Te Apārangi as agreed between the RSTA and the RSTA Branches).

Note that the prices set out below for Individual membership include the adjustments proposed and accepted at the 2022 AGM (carried by a majority of 31 to 4 including 3 proxy votes in favour and 0 proxy votes against).

Current AMI Membership categories			Membership categories from 1 Dec 2023	
Categories available to members who joined prior to Oct 2020	Price (One Year)	Price (Two Year)	Price (One Year)	Price (Two Year)
Individual	\$50	\$90	Not offered	Not offered
Joint (2 persons at same address)	\$90	\$160	Not offered	Not offered
Family (up to 2 adults up to 2 children at the same address)	\$120	\$180	Not offered	Not offered
Group	роа	Not offered	Not offered	Not offered

RSTA Fellows	As set with RSTA	Not offered	As set with RSTA	Not offered
Life members	Existing mem	berships cont	tinue	
Current AMI membership categories Membership categories fr Oct 2023				
Categories available to members joining since Oct 2020	ng Price (One Price (Two Year) Price (One Year) Price (Three Year) Year) Year) Year)			
Individual	\$75	Not offered	\$95	\$250
Individual (Concession)	Not offered	Not offered	\$85	Not offered

Proposed Rules amendments to align with membership categories from 1 December 2023

At the 2022 AGM the AMI Council proposed Rule changes to bring the Rules into alignment with the planned post-transition membership categories. The proposed changes generally involved removing references to older membership categories that would not be offered after the transition period; following discussion at the AGM the changes were deferred on the grounds that membership categories should not be deleted from the Rules until no members remained in those categories – that is, until subscriptions renewed prior to December 1, 2023, in those categories had ended.

The modified changes proposed below are designed to recognize that no new subscriptions will be offered in some membership categories from 1 December 2023, while also safeguarding the membership benefits and entitlements of members holding existing subscriptions in those categories.

If agreed, the changes proposed below will take effect from 1 December 2023.

Rule 8.1 Annual and Life Members

Proposed changes: amend Rule heading to read simply "Annual Members".

Rationale: Existing Life Members will remain Life Members and receive the benefits of membership for life, or until they elect to leave the Institute. But no new Life Memberships have been offered for many years, and there are no plans to offer this option in the future. The proposed change will help to clarify that Life Membership is not a category available to newly joining members.

The term "Annual Member" is interpreted as including discounted multi-year subscriptions – just as the current wording has previously accommodated two-year subscriptions for Individual, Joint and Family memberships, it will accommodate the three-year Individual subscriptions introduced in 2023 following agreement at the 2022 AGM.

Rule 8.2 Corporate Members

Rule 8.3 Māori Tribal Group Members

Rule 8.7 Children's Individual Membership

Proposed change: delete Rules 8.2, 8.3, 8.7

Rationale: There have been no memberships in these categories for many years (noting that RSA groups are covered under Rule 8.5), and since membership benefits are explicitly restricted to two nominees the practical benefit of Corporate and Māori Tribal Group categories to the subscribing group is not clear. Further, in accordance with the agreements reached at the SGM in September 2020 and in alignment with the new membership framework, these memberships will no longer be offered from 1 December 2023.

Rule 8.4 Museum Staff and Volunteer Members

Proposed change: no change.

Rationale: Rule 8.4 is interpreted not as establishing a distinct category of membership, but rather as confirming that Museum Staff and Volunteer members are also entitled to become AMI members through payment of the appropriate subscription fee. This clarification is still useful.

Rule 8.5 Returned Services Association Members

Existing wording:

Any Returned Services Association (RSA) group wishing to become a member of the Institute shall upon payment of the appropriate subscription fee be entitled to receive immediately its membership benefits. Its name will then go forward to the Council for confirmation of membership. Privileges of membership shall be restricted to two nominees.

Proposed wording:

Any Returned and Services (RSA) group holding a Group membership shall be entitled to receive its membership benefits. Membership benefits are equivalent to those for Individual membership and shall be restricted to two nominees. No new memberships will be offered in this category after 1 December 2023.

Rationale: This category holds one membership currently, but as for Rules 8.2 and 8.3 the practical benefits of this membership to the RSA group holding it are not obvious. In accordance with the agreements reached at the SGM in September 2020 and in alignment with the new membership framework, Group membership will no longer be offered from 1 December 2023. There is no impact on RSA members' access to the Museum's War Memorial function, this not being within the mandate of the Institute to provide.

Rule 8.6 Group membership, including household membership categories

Existing wording:

A group may become a member of the Institute from time to time as decided by Council. Group membership categories may be available for subscription. Any approved group, upon payment of the appropriate subscription fee, shall be entitled to receive immediately its membership benefits.

Proposed wording:

Two members holding a Joint Membership, or a family group comprising up to 2 adults and up to 2

children with the same address and holding a Family Membership, shall be entitled to receive benefits equivalent to Individual membership for each of the nominated individuals making up the group. No new memberships will be offered in these categories after 1 December 2023.

Rationale: This Rule is interpreted as accommodating the existing Joint and Family membership categories, while also somewhat awkwardly affording Council blanket discretion to offer membership to groups terms other than those described elsewhere in the Rules. In accordance with the agreements reached at the SGM in September 2020 and in alignment with the new membership framework, Joint and Family memberships will no longer be offered from 1 December 2023, and it is proposed that the Rules should not enable Council to offer Group membership on other terms without agreement via AGM or SGM.

Rule 8.8 – The Council may from time to time determine other categories of Institute membership.

Proposed change: delete Rule 8.8.

Rationale: It is proposed that the AMI Council does not require discretion to create other categories of Membership without proposing them for approval at an AGM or SGM.

Rule 14.7 Any group membership, including corporate, RSA, Māori tribal membership and household or family categories is entitled to 2 votes at Special and Annual General Meetings of the Institute, and for all elections.

Proposed change: no change.

Rationale: in accordance with the agreement to align with the Museum Membership framework, existing group and multiple categories will not be offered after 1 December 2023 – but members holding existing subscriptions in these categories will retain their voting rights until their current subscriptions expire.

Motion proposed:

To accept the following changes to Rules of The Auckland Museum Institute:

- amend the heading for **Rule 8.1** to read "Annual Members"
- delete Rules 8.2, 8.3, 8.7, 8.8
- amend **Rule 8.5** to read "Any Returned and Services (RSA) group holding a Group membership shall be entitled to receive its membership benefits. Membership benefits are equivalent to those for Individual membership and shall be restricted to two nominees. No new memberships will be offered in this category after 1 December 2023."
- amend **Rule 8.6** to read "Two members holding a Joint Membership, or a family group comprising up to 2 adults and up to 2 children with the same address and holding a Family Membership, shall be entitled to receive benefits equivalent to Individual membership for each of the nominated individuals making up the group. No new memberships will be offered in these categories after 1 December 2023."

9. Section Reports

Costume & Textile Association of New Zealand

Co-Presidents Report – October 2023

It has been another whirlwind year with lots to report and comment on. First of all we thank our dedicated membership for your ongoing support and enthusiasm. And we want to thank the committee, some who have spent considerable time working with the 'behind the scenes processes' that are needed for CTANZ to run effectively.

The 2023 symposium was held in Oamaru $5^{th} - 7^{th}$ May, and was our 21^{st} Anniversary Symposium. It was a worthwhile wait, a repeat of the delays in hosting the symposium in Auckland in 2021– so something we are familiar with and were able to work around.

In early 2022 we made the difficult but wise decision to postpone until 2023. We both feel Oamaru is a special location, rich with history and people that our only option was to postpone until members can safely travel and attend in person. Almost all our speakers have committed to present their work in 2023 and we greatly appreciate the efforts and patience of Chloe Searle, director Forrester Gallery and Waitaki Museum and Archive, and her team on the ground for their commitment to a 2023 event. An exhibition marking 21 years is now on at the Forrester Gallery, the exhibition call has been distributed to our alumni/membership and showcases both known and unknown makers of importance in our Costume and Textiles world.

In the absence of a symposium last year and knowing how important symposia are to our members, co-president Dr Natalie Smith set about arranging a series of online talks and visits. Details of the talks and numbers attending were as below:

- Wednesday 3rd March 2022, 7-8pm, Claire Regnault, senior curator, Museum of New Zealand Te Papa Tongarewa and Dr Jane Malthus, independent fashion historian delivered a talk on the exhibition *Eden Hore: High Fashion/High Country*, Dowse Art Museum, 3rd December 2021– 20th March 2022. 17 attended
- Wednesday 4th May 2022, 7-8pm: Dr Bronwyn Lloyd Blumnardt Curator (2021) delivered a talk on the exhibition *She Shed: Contemporary Wool Craft*, Dowse Art Museum, 17th March – 16th October 2022. 16 attended
- Tuesday 10th May 2022, 7-8pm: Chloe Searle, Director Forrester Gallery and Waitaki Museum and Archive delivered a talk on the exhibition *Maritza Boutique: Ōamaru London*, Forrester Gallery, 9th April 3rd July 2022 18 attended
- Wednesday 1st 2022, 7-8pm: Emerita Professor Kay Morris on the exhibition *For Home and Country Women's Institutes in the Hawke's Bay*, MTG Hawke's Bay, 24th July 2021 – 25 attended
- Wednesday 29th June 2022, 7-8pm: Doris Du Pont, founder of the New Zealand Fashion Museum talked about what is happening at the museum – 35 attended

Thank you to Linda Tyler and Jennifer Matheson for their continued work on *Context*, which continues to inspire and connect us as a community. We look forward to each issue appearing in our letterboxes. Bronwyn Simes works steadfastly behind the scenes making sure the issues are dispatched off to all our contributors and membership. This year COVID19 supply chain disruptions have affected our print run, with paper being in short supply, as a result printing has been delayed

and there is an increased cost but within our budget. Brownyn Simes has worked with Jennifer and Linda to ensure that the timing of printing is a good fit for distribution, and to avoid the Christmas postal rush. *Context* has been approached by EBSCO (an online research database) with an invite for the journal to be part of their suite of easily searchable publications – this is exciting. Our first issue has been uploaded – and will make ongoing issues of *Context* available to a much wider audience through the EBSCO distribution system. Thank you to Stella Lange, our co-president for taking on the role of liaising with EBSCO. We are also now in a position to offer digital subscriptions to international members. We now also provide authors with a digital copy of their article.

At our AGM held online on the 14th May 2022 we thanked the executive committee members for their ongoing enthusiastic work, Bronwyn Simes, Moira White, Jane Groufsky, Karin Warnaar and Jennifer Matheson, we appreciate their continuing support and willingness to answer questions. Jane has now stepped down from her role in CTANZ and we welcomed two new board members, Claire Regnault and Dinah Vincent.

We are currently in the middle of upgrading the CTANZ website and we would like to thank Karin Waarner (CTANZ committee) and Martin Kean, Otago Polytechnic, for his technical expertise and assistance with this. The upgrade makes us compatible and compliant with modern internet technologies, more secure, and able to look towards creating a digital archive and processing payments for memberships and symposia.

Dr Stella Lange Dr Natalie Smith Co-Presidents, CTANZ

Conchology Section Auckland Museum Institute (a.k.a. Auckland Shell Club)

The Conchology Section has had a quiet year.

We held our annual auction over Labour Weekend 2022 and it was, as usual, a well-attended and enjoyable long day of members renewing contact and redistributing shells. Included in the offerings were 40 lots of (multiples of) shells from the collection of late member Patricia Langford.

2023's auction is shaping up to be an equally successful event.

Over the year, in several instalments, the club was grateful to receive from Auckland Museum several hundreds of the classic "museum boxes" once used to store the Museum's shell collections. Though no longer of an acceptable archival quality for museum use they are nevertheless suitable for collectors' storage needs, especially when the shells are subdivided within plastic ziplock bags. So these have been redistributed amongst grateful members.

Awaiting a similar redistribution are many hundreds of glass phials, also supplied as surplus to the Museum's current archival quality requirements. These will be handed on to collectors in due course.

The Section has a healthy bank balance so membership is still free,

There is still a desire amongst members to have meetings and field trips but, unfortunately, those members likely to organise such events are either heavily pre-occupied or aging.

Martin Walker President 10th October, 2023.

10. AMI COUNCIL 2023/2024

Three nominations were received for seven available positions on the AMI Council; therefore no election was required. The Institute Council for 2023/2024 is:

Dr Caleb Hamilton Dr Roger Lins Noz Moyo-Maswabu Daniel Pouwels Marilyn Kohlhase Hamish McGhie Rae Nield Alison Preston

Details of returned and new Councillors are set out below:

Caleb Hamilton

 Current Occupation: Aporei Mātai, Principal Analyst

 Principal Posts Held: Principal Analyst – Culture Team, Te Puni Kōkiri; Principal Advisor, Heritage –

 Heritage and Visitor Unit, DOC; Heritage Advisor Panel – Auckland Council

 Qualifications: PhD (Monash); LLB, BA, BA Hons, MA (Auckland)

 Proposed by: Scott Pilkington

Seconded by: Marilyn Kohlhase

Personal Statement: Tēnā koutou – He uri ahau nō Ngāti Ruakawa ki te Tonga, nō Kāi Tahu hoki. I have a diverse background in cultural heritage management, conservation, policy development and advice, as well as te ao Māori. I am experienced within the heritage and archaeological sectors, stakeholder engagement and academia. I have a passion for elevating Aotearoa New Zealand for current and future generations, especially through culture. A shared understanding of our collective experiences allows me to connect through an empathetic approach to providing support and meaning to any Kaupapa. As such, I think I could add real value to the Auckland Museum Institute Council 2023/24.

Noz Moyo-Maswabu

Current Occupation: Banker Principal Posts Held: AMI Member Qualifications: LLB (hons), Chartered Accountant Proposed by: Marilyn Kohlhase

Seconded by: Scott Pilkington

Personal Statement: I'm a very proud Aucklander having lived here for almost 17 years. All international visitors are treated to a tour of the Museum by me as it is such a great showcase. I'm a big believer in giving back to and being of service to the community. The opportunity to contribute to the Museum would be an honour.

Hamish McGhie

Current Occupation: Strategic Inventory Manager (NZDF) Principal Posts Held: Head of Visitor Experience – Science Museum (National Museums of Science and Industry Ltd); Strategic Inventory Manager & Principal Advisor Global Freight Operations – NZ Defence Force Qualifications: Bachelor of Applied Management – Otago Polytechnic; Leaders of the Future –

Logistics Cohort 2018 – Leadership NZ

Proposed by: Marguerite Durling

Seconded by: Jo Brosnahan

Personal Statement: I am a passionate supporter of Museums and the impact they have on our community's historical narrative. Twenty years ago, I began a career in the GLAM sector at London's Science Museum. I learnt the operational, security and fiscal management aspects of the Museum sector, serving over 3 million visitors annually. I left the network of British Technology Museums in 2009 to come home and raise my young family. My passion for military history has led to a number of roles in NZDF, covering logistics finance, policy, strategy and procurement governance across all three services. I would relish the opportunity to combine my museum sector experience and strategic public investment to setting AMI direction.